

Photography & Video Camera Guidelines & Policy

Royal Ascot Cricket Club

Why do we need a policy?

- This is not about preventing the use of photographic or videoing equipment, but photographs are considered 'personal data' in terms of the Data Protection Act.
- Depending on the circumstance, consent from either the child, adult, or both should be sought before capturing, sharing or publishing images where a child can be identified, including posting on the club's website.
- All personal data we process, should be processed in accordance with the principles laid out in the Data Protection Act, and other relevant legislation and guidance.
- We must also be aware that some people may use sporting events as an opportunity to take inappropriate photographs or film footage of children. We should be vigilant about this. These individuals could attend the club allowing people to presume they are related to a child involved.
- Any concerns during an event should be reported to a club official or event organizer.
- It is also possible that if a picture and name was placed in the local paper, the club website etc., the information could be used inappropriately.
- For this reason the ECB guidance is that a child's picture and name should not appear together.
- Parents / carers must be offered the opportunity to withhold consent for photographs / filming of their child.
- Clubs must create a policy relating to the use of cameras during matches, training sessions and on other club occasions.

Club Policy

The guiding principles of our policy are:

- Parents/carers and children must provide written consent for the use of photography and video analysis, as included in the player membership form.
- Photographs/images are not to be taken at matches or training without the prior permission of the parents/carers of the child. This permission can be given by proxy by the coach of each team only after parental consent for this has been granted. The coach must arrange this prior to attending matches
- If no consent has been given for a child on the player membership form, then it is to be made known to the relevant person of the other team (e.g. coach/team manager)

so the appropriate person/s taking photographs for the other team is/are aware and can avoid taking photographs of that particular child

- The children should be informed a person will be taking photographs
- The children should be informed that if they have concerns they can report these to the coach or team manager
- Concerns regarding inappropriate, or intrusive, photography should be reported to the Club Welfare Officer and recorded in the same manner as any other child protection or safeguarding concern
- For any cricket tournaments/festivals/events/competitions organised by Royal Ascot Cricket Club then we will set up a camera registration book for parents to complete

Use of images of children (for example on the web, in the media or in league handbooks):

- We will ask for parental permission to use the child's image and, wherever possible, show the image to the parents and child in advance. This ensures that they are aware of the way the image will be used to represent cricket and the club
- We will ask for the child's permission to use their image. This ensures they are aware of the way the image is to be used to represent cricket and the club
- If the cricketer is named, we will avoid using their photograph
- If a photograph is used, we will avoid naming the child
- We will only use images of children in appropriate kit (training or competition), to reduce the risk of inappropriate use, and to provide positive images of the children
- We encourage the reporting of inappropriate use of images of children. If you are concerned, report your concerns to the County or Club Welfare Officer

Using video as a coaching aid

- Using video equipment is a legitimate coaching aid
- But players and parents/carers will be made aware if this is part of the coaching programme, and that any material taken in connection with coaching, will be stored securely and deleted or destroyed when a parent requests this, or when the material is no longer needed. The parents/carers and children must provide written consent for the use of photography and video analysis.

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